



Diocese of Ely

**Agapé
Courage
Thankfulness**

Trust Policy Statement on Admissions Arrangements

Schools Admissions

All schools in the Act Multi Academy Trust adhere to the National Admissions Code:

[School admissions code](#)

All schools in the ACT MAT are part of the Coordinated Admissions Process (and In-Year Process) for Cambridgeshire

All schools in the ACT MAT Trust have two lots of Admissions Arrangements which clearly set out their over-subscription criteria:

- One for the following the current academic year (for parents of existing students)
- One for the following academic year (for new intake)

These are based on those produced by Cambridgeshire County Council (which are in line with the National Admissions Code) below:

School admission rules

Each school will domesticate its Admission Arrangements clarifying its:

- Pupil Admission Number (PAN)
- Catchment Schools

The ACT Trust Board is responsible for admissions decisions. It has delegated this responsibility to individual school/academy Local Governing Bodies.

Governing Bodies have the power to change their Pupil Admission Number and Over-Subscription Criteria. Before any changes can be made to School Admissions Arrangements, Governing Bodies must consult widely. They must do this by 31st January of a given year for the September in the following year (i.e. 31st January 2023 for 2024/25 Admissions Arrangements). The consultation should

take place in the autumn term preceding the 31st January and should last 8 weeks. Consultations must follow rules set out by Cambridgeshire County Council.

Schools are required to consult on their Admissions Arrangements every 7 years.

All ACT Trust schools must/academies must have the following documentation available on their website:

- The Act Multi Academy Trust Admissions Arrangements Statement
- Admissions Arrangements for current and subsequent academic years
- Appeals Timelines for the current and subsequent academic years (please find in this link

<https://www.cambridgeshire.gov.uk/residents/children-and-families/schools-learning/apply-for-a-school-place/admission-appeals>)

- Key Admissions Dates for the current and subsequent academic years (there can be found on Cambridgeshire website

[Primary Admission Dates](#)

[Secondary Admission Dates](#)

- Catchment Map

All required documents can be found on the [Cambridgeshire Admissions](#)

Next Review Date	December 2027	Version	1	Approval Date	01/12/26
Review Cycle	Annually	Owner	CEO	Approval Body	Trust Board